



Kendall College

RIVERWORKS CAMPUS • CHICAGO

ADMISSIONS & SCHOLARSHIP APPLICATION

900 N. NORTH BRANCH STREET, CHICAGO, ILLINOIS 60622 • 1.888.6KENDALL • WWW.KENDALL.EDU



PLEASE SUBMIT OR FORWARD THE FOLLOWING ITEMS:

- Application with completed Personal Statement
- \$50 application fee (non-refundable)
- Official high school transcripts and ACT or SAT scores (unnecessary if 24 hours of college credit are completed)
- Transcripts from any and all previously attended post-secondary institutions
- Only if requested by the Admissions Office: two letters of recommendation and completion of an entrance examination

LEGAL NAME AND CONTACT INFORMATION

LAST/FAMILY NAME _____

FIRST NAME _____ MIDDLE NAME _____

PREFER TO BE CALLED (NICKNAME) _____ FORMER (OR MAIDEN) NAME(S) _____

PERMANENT HOME ADDRESS _____ CITY _____ STATE _____ ZIP _____

HOME PHONE _____ WORK PHONE _____ CELLULAR PHONE _____

FAX NUMBER (INDICATE HOME OR WORK) _____ E-MAIL ADDRESS _____

PERSONAL

GENDER : MALE FEMALE MARITAL STATUS : SINGLE MARRIED DIVORCED

BIRTH DATE (MM/DD/YYYY) _____ SOCIAL SECURITY NUMBER _____

ARE YOU A U.S. CITIZEN? YES NO

IF NOT A U.S. CITIZEN, ARE YOU A PERMANENT RESIDENT OF THE U.S.? YES NO

IS ENGLISH YOUR NATIVE LANGUAGE? YES NO

HAVE YOU TAKEN AN ENGLISH LANGUAGE PROFICIENCY TEST? YES NO

IF NOT A U.S. CITIZEN, IN WHICH COUNTRY DO YOU HOLD CITIZENSHIP? (IF DUAL, INCLUDE BOTH.) _____

VISA TYPE: F-1 OTHER _____

KENDALL COLLEGE AMERICAN DISABILITIES ACT (ADA) POLICY

Kendall College follows the guidelines of the American Disabilities Act and provides reasonable accommodations to individuals who provide appropriate documentation of disabilities. If you are interested in applying to Kendall College, and require accommodations during the admissions process, an enrollment advisor will be happy to facilitate your ability to speak with Kendall's Disability Officer to discuss your specific needs. For more information on Kendall's ADA policy please see www.kendall.edu/policies.



EMERGENCY CONTACT INFORMATION

NAME	RELATIONSHIP		
STREET ADDRESS	CITY	STATE	ZIP
HOME PHONE	WORK PHONE		

NAME	RELATIONSHIP		
STREET ADDRESS	CITY	STATE	ZIP
HOME PHONE	WORK PHONE		

OPTIONAL INFORMATION

The following item is optional. Kendall College is a nondiscriminatory, equal opportunity institution, which admits students without regard to age, disability, race, ethnicity, religion, gender, sexual orientation, or national origin. Please check your primary ethnicity:

- African American, Black**
 Chicano, Latino or Hispanic
 White, non-Hispanic
 Native American/Alaskan
 Asian or Pacific Islander
 Other _____

CRIMINAL ACTIVITY DISCLOSURE

Kendall College is committed to maintaining a safe environment for all members of the College community. As part of this commitment, Kendall requires applicants who have been convicted of a felony or who have engaged in behavior that has resulted in injury to person(s) or personal property to disclose this information as a mandatory step in the application process. Previous conduct or record of a previous conviction does not automatically bar admission to the College, but does require review. Complete information must be sent via certified mail at the time of application for admission to the Kendall College Office of Admissions at 900 N. North Branch, Chicago, IL 60622. Information to be submitted includes: a brief explanation, location (city, state, country) of conviction or previous conduct, dates, and court disposition. This statement must also include a grant of permission to Kendall College for complete access to any criminal records. For further information about this requirement, call 312.752.2020.

Have you ever been convicted of a felony or have you engaged in behavior that resulted in injury to person(s) or personal property?

- YES NO

If yes, please attach an explanation on a separate sheet of paper. Please include the date of occurrence, a summary of the incident, and your current status.



EDUCATIONAL

HIGH SCHOOL/SECONDARY SCHOOL _____

ADDRESS _____

GRADUATION DATE/ANTICIPATED GRADUATION DATE _____ GPA _____ BASED ON A _____ SCALE _____

LIST ALL COLLEGES/UNIVERSITIES AT WHICH YOU HAVE TAKEN COURSES FOR CREDIT. PLEASE HAVE AN OFFICIAL TRANSCRIPT SENT FROM EACH INSTITUTION.

NAME/LOCATION OF INSTITUTION	PROGRAM OF STUDY	DEGREE TYPE EARNED	DATES ATTENDED
_____	_____	_____ <input type="checkbox"/> NONE	_____
_____	_____	_____ <input type="checkbox"/> NONE	_____
_____	_____	_____ <input type="checkbox"/> NONE	_____

IF YOU ARE NOT CURRENTLY ENROLLED IN SCHOOL, PLEASE BRIEFLY DESCRIBE WHAT YOU ARE DOING: _____

WHAT ARE YOUR FUTURE CAREER OR PROFESSIONAL PLANS? _____

BRIEFLY DESCRIBE ANY SCHOLASTIC, CIVIC OR RELIGIOUS DISTINCTIONS OR HONORS YOU HAVE WON RELEVANT TO YOUR PERSONAL DEVELOPMENT: _____

PLEASE LIST ACTIVITIES IN WHICH YOU HAVE PARTICIPATED (EXTRACURRICULAR, CIVIC, RELIGIOUS, FAMILY-RELATED) RELEVANT TO YOUR PERSONAL DEVELOPMENT: _____

NATIONAL SCHOOL ORGANIZATION PARTICIPATION

PLEASE CHECK THE BOX OF THE ORGANIZATION OF WHICH YOU ARE A MEMBER:

- ProStart
- LMP
- AOHT
- AOFinance
- CCAP
- DECA
- FBLA
- FCCLA
- CHRIE
- SKILLS USA



WORK EXPERIENCE (BEGINNING WITH MOST RECENT)

MOST RECENT EMPLOYER _____ POSITION _____

DATES EMPLOYED FROM: _____ TO: _____ BRIEF DESCRIPTION OF DUTIES _____

SECOND RECENT EMPLOYER _____ POSITION _____

DATES EMPLOYED FROM: _____ TO: _____ BRIEF DESCRIPTION OF DUTIES _____

THIRD RECENT EMPLOYER _____ POSITION _____

DATES EMPLOYED FROM: _____ TO: _____ BRIEF DESCRIPTION OF DUTIES _____

INSTITUTIONAL

HAVE YOU PREVIOUSLY APPLIED FOR ADMISSION TO KENDALL COLLEGE? YES NO

IF FAMILY OR FRIENDS HAVE ATTENDED KENDALL, PLEASE LIST EACH PERSON'S NAME, YEAR OF GRADUATION, AND RELATIONSHIP TO YOU:

DO YOU NEED STUDENT HOUSING? YES NO

IF ENROLLED AT KENDALL, IN WHICH CLUBS, ORGANIZATIONS OR ACTIVITIES ARE YOU INTERESTED IN PARTICIPATING? _____

HOW DID YOU FIRST HEAR ABOUT KENDALL? _____

DO YOU KNOW ANY FRIENDS THAT MAY BE INTERESTED IN KENDALL OR WOULD BENEFIT FROM HEARING ABOUT ITS PROGRAMS? PLEASE INCLUDE

THEIR NAMES AND TELEPHONE NUMBERS: _____

BESIDES KENDALL, WHAT OTHER COLLEGES/UNIVERSITIES HAVE YOU APPLIED TO, IF ANY? _____

DO YOU PLAN TO APPLY FOR FINANCIAL AID? YES NO (IF YES, PLEASE FILL OUT AND SUBMIT THE FINANCIAL AID FORM.)

HAVE YOU RECEIVED FINANCIAL AID FROM ANY OTHER INSTITUTIONS? IF YES, PLEASE LIST: _____



WHAT TERM/YEAR DO YOU WISH TO BEGIN CLASSES?

_____ FALL (September) _____ WINTER (January) _____ SPRING (April) _____ SUMMER (July)

YEAR: _____ FULL- OR PART-TIME? FULL-TIME PART-TIME

WHAT DEGREE PROGRAM ARE YOU INTERESTED IN? PLEASE CHECK THE PROGRAM(S) THAT INTERESTS YOU.

SCHOOL OF BUSINESS MANAGEMENT

- Bachelor of Arts in Business Management
- Bachelor of Arts in Business Management - Evening and Weekend

LES ROCHES SCHOOL OF HOSPITALITY MANAGEMENT

- Bachelor of Arts in Hospitality Management
- Bachelor of Arts in Hospitality Management - Evening and Weekend
- Bachelor of Arts in Hospitality Management with a two-year concentration in Culinary Arts
- Bachelor of Arts in Hospitality Management with a two-year concentration in Baking and Pastry

SCHOOL OF CULINARY ARTS

- Bachelor of Arts in Culinary Arts
- Bachelor of Arts in Culinary Arts with a two-year concentration in Baking and Pastry
- Associate of Applied Science in Baking and Pastry
- Associate of Applied Science in Culinary Arts
- Accelerated Associate of Applied Science in Culinary Arts (Previous Bachelor Degree required)
- Baking and Pastry Certificate
- Culinary Arts Certificate Program

SCHOOL OF EARLY CHILDHOOD EDUCATION

- Bachelors Program with Illinois Type 04 Teacher's Certification Preparation
- Bachelors Program without Certification
- Post Bachelor IL Type 04 Teacher's Certification Only

APPLICATION FEE

- CHECK/MONEY ORDER ATTACHED UNPAID (PLEASE NOTE: APPLICATION CANNOT BE PROCESSED UNTIL PAYMENT IS SUBMITTED)
- FEE WAIVER FROM OUTSIDE INSTITUTION (I.E., HIGH SCHOOL GUIDANCE COUNSELOR, FINANCIAL INSTITUTION, ETC.).
WAIVER MUST BE PRESENTED WITH APPLICATION.

SIGNATURE

I certify that all information in my application, including my Personal Statement, is my own work, factually true, and honestly presented. I further understand that falsification or failure to supply the correct information may lead to the disqualification of my application for admission, scholarships and/or enrollment.

SIGNATURE _____

DATE _____



GUIDELINES FOR WRITING YOUR PERSONAL STATEMENT

DIRECTIONS

The following instruction contains information about your personal statement which is a required part of your application to Kendall College. Please focus only on the information requested about you, your background, and your future goals. You are strongly encouraged to carefully proofread, grammar check, and spell check your personal statement. Overall writing presentation and clarity are very important.

CONTENT

There are 5 sections described below. Please include the following information when preparing your goal statement. While not required, we strongly suggest that you format your personal statement by heading each section with the grey headings shown below. Write your 1½ to 2 page personal statement in paragraph form and do not use bullet format under the section headings. The essay should be in 10-12 point font, double spaced, signed and dated.

PERSONAL/PROFESSIONAL GOALS

- Why are you interested in the degree you are seeking?
- What are your plans after you receive your degree?
- What influenced you to choose the field?

ACADEMIC EXPERIENCE

- Describe any previous undergraduate academic experience you have had.
- Explain any inconsistencies in academic record. If your GPA is not what you would have liked, explain special personal, physical or family circumstances that may have adversely affected your GPA.

WORK /OTHER EXPERIENCE

- What is your prior work experience? Include any volunteer work and/or extracurricular activities that complement your career decision. If you do not have any relevant experience, you should indicate this.
- You can also address any cultural knowledge or experiences you may have acquired that may better prepare you for the field.

PERSONAL QUALITIES

- Include in this section personal qualities (e.g., interpersonal skills, team work skills, etc.) you possess that you believe will contribute to your success in your field and degree study.

WHY KENDALL?

- Indicate why Kendall would be a good match for you and your future goals.
- Why are you interested in either the campus-based or online program?