

English Language Institute

at Kendall College



Kendall College
CHICAGO • UNITED STATES OF AMERICA

English Language Workshop

TO RESERVE YOUR SPOT: Email completed and signed application to ELI@kendall.edu at least 45 days prior to your workshop start date.

»» CHOOSE SESSION: JANUARY JULY AUGUST
I AM A: STUDENT PROFESSOR/STAFF

LAST NAME FIRST NAME GENDER (MALE/FEMALE)

DATE OF BIRTH STREET ADDRESS APT. # CITY STATE COUNTRY POSTAL CODE

HOME TELEPHONE (INCLUDE COUNTRY CODE) MOBILE PHONE (INCLUDE COUNTRY CODE)

E-MAIL ADDRESS

SCHOOL NAME COUNTRY

EMERGENCY CONTACT INFORMATION

1. NAME PHONE NUMBER RELATIONSHIP

2. NAME PHONE NUMBER RELATIONSHIP

Do you have any food allergies and/or physical limitations? YES NO

IF YES, PLEASE DESCRIBE: _____

ROOMMATE PREFERENCE

PREFERRED ROOMMATE'S NAME (PLEASE PRINT CLEARLY)

I, the undersigned, authorize Kendall College to occasionally photograph or videotape me while working in the kitchens or attending evening events. These photographs and/or videotapes may be used in Kendall College communications.

I agree not to make any claim, suit or demand against the College for any injury or damage incurred on account of participation in this workshop and related activities. By this agreement, I do hereby forever indemnify and hold harmless Kendall College, its Board of Trustees, individually or collectively, its officers, representatives, agents, attorneys, employees, assignees, and successors from any and all claims, demands, actions or causes of action including any or all costs, expenses, and attorneys' fees, arising out of or in any way connected with, directly or indirectly, my participation in Kendall College's workshop.

SIGNATURE DATE

PARENT OR GUARDIAN SIGNATURE (IF UNDER THE AGE OF 18) DATE

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Credit Card Charge Authorization



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CREDIT CARD HOLDER INFORMATION

CARD HOLDER'S FULL NAME _____ COMPANY NAME ON CARD (IF APPLICABLE) _____

STREET ADDRESS _____ APT. # _____ CITY _____ STATE _____ COUNTRY _____ POSTAL CODE _____

HOME PHONE _____ MOBILE PHONE _____

EMAIL _____ FAX NUMBER _____

TYPE OF CARD:

VISA MASTERCARD DISCOVER AMERICAN EXPRESS

CREDIT CARD NUMBER _____ EXPIRATION DATE _____ 3 OR 4 DIGIT VERIFICATION CODE (FOUND ON BACK OF CARD) _____

SIGNATURE _____ DATE _____

CALL JOE MONASTERO AT +01 312 752 2188 TO MAKE YOUR PAYMENT OVER THE PHONE.

PAYMENT IN FULL IS DUE AT LEAST 30 DAYS PRIOR TO YOUR WORKSHOP START DATE.

OFFICE USE ONLY

	AMOUNT*	DATE RECEIVED	PLEASE INITIAL BELOW
RESERVATION			AUTHORIZING:
ROOMMATE PREFERENCE			

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Visa and Airline Information

IMPORTANT: IT COULD TAKE UP TO 90 DAYS TO RECEIVE A TOURIST VISA.

PASSPORT NUMBER

PLACE ISSUED

EXPIRATION DATE

VISA NUMBER AND EXPIRATION DATE

NOTE: Please let us know if you need an invitation letter in order to obtain your visa.
Send information and letter request to international@kendall.edu.

FLIGHT ARRIVAL

DATE

AIRLINE

FLIGHT NUMBER

ARRIVE CHICAGO

AIRPORT (CIRCLE ONE)

O'HARE

MIDWAY

Airport pick-up dates and times are located at kendall.edu/ELI

FLIGHT DEPARTURE

DATE

AIRLINE

FLIGHT NUMBER

DEPART CHICAGO

AIRPORT (CIRCLE ONE)

O'HARE

MIDWAY

INSURANCE

Kendall College encourages all participants to obtain insurance coverage of at least \$250,000 prior to coming to the United States.

Please contact your travel agent for more information.

ENGLISH LANGUAGE TESTING (REQUIRED)

Please provide one of the following test scores at least 15 days prior to your workshop start date: IELTS _____ TOEFL _____ Laureate Test of English _____

Contact Dr. Maria Montalvo at maria.montalvo@kendall.edu or +01 312 752 2258 to take the required Language Placement Test.

KENDALL COLLEGE EXPERIENCE AMERICA REFUND POLICY

After acceptance into the workshop, cancellation is acceptable until 45-days prior to the start with full refund minus \$500 administrative fee. In the event of a Visa denial, a full refund will be issued up to 10-days prior to term start minus \$500 administrative fee and a \$750 USD housing fee up to 10-days prior to the course start. Proof of visa denial will be required.

Kendall College reserves the right to amend or cancel a course. Kendall College will attempt to give participants at least two weeks notice and participants will have the option of transferring to another course, if available, or of having a full refund of the tuition fee. Kendall College will not be liable for any losses (included, but not limited to travel and accommodation costs) arising as a consequence of any modification or cancellation of courses.